



Camosun College Film Studio Project Advisory Committee
November 30, 2022

10:00am to 11:00am via Teams

Meeting Summary

Advisory Committee members:

Lane Trotter, President, Camosun College (Chair)
Dean Murdock, Mayor of Saanich (absent)
Murray Rankin, MLA Oak Bay-Gordon Head (or representative)
Kathleen Gilbert, Film Commissioner, Vancouver Island South Film & Media Commission
Michael Goodwin, Production Design Specialist

Ministry Delegates in Attendance on Behalf of Shannon Baskerville, Deputy Minister, MAEST:

Phil Hancyk, Executive Director, Post-Secondary Finance, MAEST
Alison Prince, Director, Capital Asset Management, MAEST

Camosun College Resources:

Geoff Wilmshurst, VP Partnerships
John Boraas, VP Education (absent)
Deborah Huelscher, CFO and VP Administration, Camosun College

Guest:

Gary Morrison, Capital Decisions Inc.

Regrets:

Dean Murdock, Mayor of Saanich

Meeting called to order at 10:01am

1. Welcome

Lane Trotter, Committee Chair extended a warm welcome to all in attendance and expressed grateful acknowledgement of the Coast Salish Territory on which the meeting took place.

2. Studio Development Status Update and Questions

- Members were provided with an overview of the RFPQ process as well as an update of progress to date. It was confirmed that the Evaluation Committee has reached an agreement to move forward with one of the several submissions made. At present, there will be no movement to proceed to the next stage of the process with the successful proponent. Rather, engagement discussions have been initiated and will continue. To that end, Lane and Geoff have already travelled to Vancouver for an initial discussion. There is much to do and more discussions will take place in the coming months.
- A member asked for a break-down of steps in the procurement process and Geoff provided details.

Overview of Due diligence steps taken to date:

- a) Land Title search was completed September 14, 2022
- b) Potential for traffic impact continues to be a major and ongoing focus

- c) Corvidae Environmental Consulting has been contracted to undertake an environmental review of the land. Receipt of their report is anticipated in January 2023
- d) An arborist has been engaged and their report has been received.
- e) Thurber Engineering has been engaged. A findings report is anticipated soon.
- f) Subdivision application has been initiated however feedback from the Municipality of Saanich will be needed prior to the application process being moved forward
- g) A consultant has been hired to work with local First Nation groups
- Ministry representative Phil Hancyk confirmed that road development funds are accessible however the ministry will need to receive many more details about how the funding will be utilized before such funding could be released. A meeting will be planned so that details can be shared with representatives of the Capital Asset Management branch of the ministry. Key attendees will be Alison Prince, Geoff Wilmshurst and Ian Tol
- Further discussion ensued on the topic of time-lines. It is anticipated that time-lines may become more clear mid-way or later in 2023. Phil assured that his team and department are ready and willing to assist when the time is right
- A list of Ministry paperwork requirements was requested and Phil agreed to provide

3. Next Steps and Timeline

- Further updates will be provided to committee members at their next meeting early in 2023

4. Other Business

- None reported

5. Adjournment

- The meeting adjourned at 10:17am